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23 September 1964

MEMORANDUM FOR: Chief, Administrative Staff, CR

SUBJECT

: Justification for Purchase of Justowriter

(JU Reproducer)

- 1. It is requested that a Justowriter (JU Reproducer) be purchased for the Document Division, OCR (purchase order and copy of specifications attached).
- 2. This machine will replace the Justowriter (JU Reproducer) currently being used in the production of the Intelligence Publications Index. The old machine was installed in May of 1957. The downtime on this machine has been getting increasingly greater in recent months, making the timely production of the IPI more difficult.
- 3. The old machine will be kept primarily as a backstop to the new. However, with the presence of the two reproducers, it is anticipated that the production and up-dating of the 3 Tag Dictionary will be done on the Justowriter.

4. Specifications for the new machine have been approved by Technical Officer, OCS/DD/S&T.

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Chief, Document Division